



DEPARTMENT OF THE NAVY

BUREAU OF MEDICINE AND SURGERY

2300 E STREET NW

WASHINGTON DC 20372-5300

Canc: Feb 06
IN REPLY REFER TO

BUMEDNOTE 5000

BUMED-M09B

9 Nov 2005

BUMED NOTICE 5000

From: Chief, Bureau of Medicine and Surgery

To: All Internal BUMED Codes

Subj: HOLIDAY LEAVE AND LIBERTY FOR HQ BUMED PERSONNEL

1. Purpose. The purpose of this notice is to inform addressees that the Commandant, Naval District Washington has set the leave and liberty policy that will be in effect for the upcoming holiday period starting with Thanksgiving and concluding after the New Year's holiday. Several periods of 96 hour liberty for military personnel have been approved. As these will encompass workdays for civilian personnel, supervisors are directed to ensure balanced coverage for BUMED functions on these dates:

a. The Thanksgiving Federal holiday is Thursday, 24 November 2005. For BUMED military personnel, the Thanksgiving 96 hour liberty schedule will start at 1600, Wednesday, 23 November 2005 through 0700, Monday, 28 November 2005. Friday, 25 November will be an official workday for civilians. However, liberal leave for all civilian personnel is encouraged.

b. A liberal leave and liberty period will begin Monday, 12 December 2005 and end 0700 Tuesday, 3 January 2006. Supervisors authorized to approve leave are not restricted to this period alone and should adjust schedules as required to ensure adequate program coverage during the peak leave period.

c. The Christmas Federal holiday is Monday, 26 December 2005. For BUMED military personnel, the Christmas 96 hour liberty schedule will start at 1600, Thursday, 22 December through 0700, Tuesday, 27 December 2005. Friday, 23 December will be an official workday for civilians. However, liberal leave for all civilian personnel is encouraged.

d. The New Year's Federal holiday is Monday, 2 January 2006. For BUMED military personnel, the New Year's 96 hour liberty schedule will start at 1600, Thursday, 29 December 2005 through 0700, Tuesday, 3 January 2006. Friday, 30 December will be an official workday for civilians. However, liberal leave for all civilian personnel is encouraged.

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2. I wish all the staff a most joyous holiday season and strongly encourage you to take personal time during these periods. Please take care of each other, allowing enough time for adequate rest and safe travel. I look forward to working with you in 2006.

A handwritten signature in black ink, appearing to read "C. S. Hunter". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

C. S. HUNTER
Chief of Staff

Available at: <http://navymedicine.med.navy.mil/default.efm?seltab=directives>